

Graduate Progression Fund - Terms and Conditions - 2025/26 Academic Year

Bursary details

1. The Graduate Progression Fund is a payment of up to £150 awarded to eligible graduates who completed an undergraduate degree full time, at the University of Hertfordshire, and be from the graduating class of 2024/25 or the graduating class of 2025/26.
2. The Graduate Progression Fund is provided to help with additional costs associated with seeking employment. This includes for travel to interviews, interview clothing, devices, and software.

Eligibility

3. To be eligible for the Graduate Progression Fund, graduates must:
 - a) have completed an undergraduate degree full time at the University of Hertfordshire, be based at the Hatfield Campus and be from the graduating class of 2024/25 or the graduating class of 2025/26.
 - b) whilst as a University of Hertfordshire student, met one or both of the following University of Hertfordshire's "Access and Participation Plan" "at risk" criteria:
 - received Free School Meals at school; or
 - come from a low-socio-economic IMD Q1 background.We can help tell graduates if they fall into the criteria, if they are not sure.
 - c) apply for the Graduate Progression Fund in the 2025/26 academic year by 30th June 2026, 23.59pm.
4. Graduates will not be eligible for the Graduate Progression Fund if they:
 - a) do not meet the criteria to apply for the fund (as set out above);
 - b) have received the Graduate Progression Fund previously;
 - c) were studying part-time when they were a student;
 - d) were undertaking a degree apprenticeship when they were a student;
 - e) were studying a distance learning course/programme when they were student;
 - f) were registered on course delivered by one of the University of Hertfordshire's consortium colleagues, when as a student;
 - g) were studying outside of the Hatfield Campus when as a student.

Application process

5. All graduates who meet the eligibility criteria set out above can apply for the fund via [Blackbullion](#) by the deadline (as set out above). The University of Hertfordshire will be able to identify qualifying graduates from our student records. A copy of these Terms and Conditions will be listed on the Blackbullion application and graduates will need confirm these have been read and agreed to as part of the application. Graduates would be asked how they intend to use the money and will be required to fill in an evaluation form.
6. Graduates who are eligible to receive the Graduate Progression Fund will be contacted by email as soon as possible after the deadline (as set out above) has passed, to confirm eligibility and be advised of the payment process. The payment would be processed as soon as possible, approximately within two weeks of a received eligible application, subject to bank details and the application being correctly completed. All decisions about the allocation of funds and amounts awarded are final. There is no route for contesting the University of Hertfordshire's decision.

Payment

7. For eligible graduates who finished their course in May 2025 or May 2026, the fund will be paid in one instalment. This will be a payment of up to £150. The payment will be issued in a timely fashion, following receipt of the application with suitable justification for the amount requested. This would likely be from May 2026.
8. Bank details previously provided to the University of Hertfordshire will be used. If these have changed, you must notify the University to correct these.
9. If you have not previously provided your bank details to the University of Hertfordshire, you would need to do this, when prompted by the University of Hertfordshire's Funding' team.
10. Graduates are responsible for ensuring the bank details they provided to the University of Hertfordshire are correct, as incorrect bank details can cause delays in payment.

Other schemes

11. Graduates awarded the Graduate Progression Fund are not usually eligible to apply for other University of Hertfordshire schemes.

Complaints

12. Complaints will be dealt with according to the University of Hertfordshire's complaints procedure. In the first stage informal complaints should be made to the

University of Hertfordshire's 'Careers and Employment Service' via careers@herts.ac.uk. Every reasonable effort will be made to respond to the issue raised and reach an informal resolution. If a resolution is not reached at this stage, a formal complaint can be made using the process detailed in the University of Hertfordshire's complaints procedure.

Further information and contacts

13. For further information about the Graduate Progression Fund or to discuss your eligibility, please contact careers@herts.ac.uk and see this page on [AskHerts](#), giving full details.
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