**NON-ACADEMIC MISCONDUCT DECISION (UPR SA13) REQUEST FOR A REVIEW BY THE DEPUTY VICE-CHANCELLOR OR THE BOARD OF GOVERNORS**

* Students are STRONGLY ADVISED to read the separate Notes for Guidance before requesting a review.
* Students are also ADVISED to read the full regulation[SA13-Student-Discipline.pdf](https://www.herts.ac.uk/__data/assets/pdf_file/0013/233104/SA13-Student-Discipline.pdf) (UPR SA13, Apx II/IV) before submitting this form.
* Support and guidance can be sought from Hertfordshire Students’ Union. [Advice and Support](https://hertfordshire.su/your-support/)

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| **Personal Details (please print):**  Student Name:  Student Number:  Correspondence Address:  Contact Number:  E-mail Address:  Programme of Study:  Date of Student Disciplinary Panel:  Outcome of Student Disciplinary Panel:  **There are two grounds on which to request a review. Please tick below which (or both) of the grounds is the basis of your request:**  **i ☐ where new and relevant information not already brought forward at an earlier stage becomes available provided the new and relevant information could not have legitimately been available and brought forward at the earlier stage and will be conclusive of an issue under review or**  **ii ☐ reasonably believes that there is a prima facie case of procedural irregularity or appearance of bias or actual bias.** |
| **Please give details of ground(s) for requesting a review. Where you refer to supporting evidence, please number those documents. You may continue on a separate sheet if necessary.**  . |
| **Please list and number any documents that you are providing as supporting evidence:** |

Signature: ………………………………….

Date: ……………………………………….

**Please submit the completed form to:**

**Student Procedures Co-ordinator**

**University of Hertfordshire**

**Dean of Students Office**

**Hutton Hub**

**Room B440**

**College Lane**

**Hatfield**

**Hertfordshire**

**AL10 9AB**

**E-mail:** [**studentprocedures@herts.ac.uk**](mailto:studentprocedures@herts.ac.uk)

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| For Office use only  Date request for a review received:  Deputy Vice-Chancellor’s/Board of Governors’ decision:  Date of outcome: |