

Herts Excellence Award Registration Prize Draw Terms and Conditions

By submitting an entry to the Herts Excellence Award Prize Draw as described in clause 7 below (“**Prize Draw**”), you agree to the following terms and conditions (“**Terms and Conditions**”). The Prize Draw is promoted by the University of Hertfordshire Higher Education Corporation (“**University**”).

1. The Prize Draw is only open to:

- a. all students who are registered as current students of the University on 20 April 2026 (the closing date for entries) but who are NOT currently employed within the University’s Careers and Employment team.

2. By entering the Prize Draw, entrants shall be deemed to have accepted these Terms and Conditions. The University reserves the right to refuse to award the prize to anyone in breach of these Terms and Conditions.

3. To enter the Prize Draw, you must complete the Herts Excellence Award - Registration Pathway on My Career Portal. The Herts Excellence Award - Registration Pathway can only be accessed by current University of Hertfordshire students via institutional log-in to My Career Portal (Target Connect). A link to information about the Prize Draw and with instructions on where to find the Herts Excellence Award - Registration Pathway will be advertised through various channels, including but not limited to the University’s student and staff emails, social media channels, university display screens and posters via a QR code. If you have any questions about how to enter or in connection with the Prize Draw, please email Joscelyn Cole with "Herts Excellence Award Registration Prize Draw" in the subject line.

4. Only one (1) entry per entrant will be accepted. Automatic entry occurs upon completion of the Herts Excellence Award - Registration Pathway. Entries on behalf of another person will not be accepted and joint submissions are not allowed.

5. The University accepts no responsibility for entries that are lost, delayed, misdirected or incomplete or cannot be delivered or entered for any technical or other reason. Proof of delivery of the entry is not proof of receipt by the University.

6. The opening date for entries is 12.00am on 25 September 2025. The Prize Draw will close at 12:00pm on 20 April 2026. Entries received outside of the relevant time period will not be accepted and are automatically disqualified.

7. There is one prize consisting of £100 worth of Love2shop voucher.
8. A single winner will be selected for the Prize Draw through a random draw of the entries received in accordance with these Terms and Conditions. The draw will be conducted using a random computer process. The draw will take place 3 days after the closing date for entry, and the winner will be notified by email and asked to arrange collection of their prize from the Careers and Employment office in the Hutton Hub on College Lane, Hatfield, AL10 9AB.
9. The University accepts no responsibility for any costs associated with the prize and not specifically included in the prize (including, without limitation, additional travel expense).
10. The University will verify student IDs against its respective records. Winners will be notified via their @herts.ac.uk email address within 48 hours of the draw set out in clause 8 above. Winners must acknowledge receipt of the email to claim their prize. Microsoft Teams message will be used if there is no response within the first 48 hours. If a winner does not respond to the University within 72 hours of being notified, then the winner's prize will be forfeited, and the University reserves the right to select an alternative winner using the process described above.
11. The winner of the Prize Draw will receive their physical voucher at a time arranged between the Careers and Employment team and the winner. This time must fall within standard open hours of the service (9am to 5pm Monday to Thursday, 9am to 4pm Friday).
12. The University must either publish or make available information that indicates that a valid award took place. To comply with this obligation the University will send the surname of prize winners to anyone who emails j.cole3@herts.ac.uk or writes to Joscelyn Cole, Careers and Employment, College Lane Campus, Hatfield, AL10 9AB (enclosing a self-addressed envelope) within one (1) month after the closing date of the Prize Draw. If you object to your surname being published or made available, please contact the University by emailing j.cole3@herts.ac.uk. In such circumstances, the University must still provide the information and winning entry to the Advertising Standards Authority on request.
13. The prize is non-exchangeable, non-transferable, and is not redeemable for cash or other prizes.
14. The University retains the right to substitute the prize with another prize of similar value in the event the original prize offered is not available.

15. The winner may be required to take part in promotional activity related to the Prize Draw and the winner shall participate in such activity on the University's reasonable request. The winner consents to the use by the University, both before and after the closing date of the Prize Draw for a reasonable time, of the winner's voice, image, photograph, and name for publicity purposes (in any medium, including still photographs and films, and on the internet, including any websites hosted by the University) and in advertising, marketing or promotional material without additional compensation or prior notice and, in entering the Prize Draw, all entrants consent to the same.

16. This Prize Draw is conducted by the University. The personal information that is collected will be limited to what is necessary to organise the running of the Prize Draw and the delivery of prizes and will only be used for those purposes. Your personal data will be downloaded and stored by the University for one (1) month on a secure system after which time it shall be deleted. The University shall use and take care of any personal information you supply to it as described in its data protection policy and privacy statement, a copy of which can be seen on the website:

https://www.herts.ac.uk/_data/assets/pdf_file/0017/233090/IM08-Data-Protection.pdf.

By entering the Prize Draw, you agree to the collection, retention, usage and distribution of your personal information in order to process and contact you about your Prize Draw entry, and for the purposes outlined above. Your data will not be shared with any other third party.

17. The University accepts no responsibility for any damage, loss, liabilities, injury. Or disappointment incurred or suffered by you as a result of entering the Prize Draw or accepting the prize. The University further disclaims liability for any injury or damage to your or any other person's computer relating to or resulting from participation in or downloading any materials in connection with the Prize Draw. The University will not in any circumstances be responsible or liable to compensate the winner or accept any liability for any loss, damage, personal injury. Or death occurring as a result of taking up the prize except where it is caused by the negligence of the University or that of their employees. Nothing in these Terms and Conditions shall exclude the liability of the University for death, personal injury, fraud. Or fraudulent misrepresentation as a result of its negligence. Your statutory rights are not affected.

18. The University reserves all rights to disqualify you if your conduct is contrary to the spirit or intention of the Prize Draw.

19. The University reserves the right at any time and from time to time to cancel, suspend, modify, or discontinue, temporarily or permanently, this Prize Draw with or without prior

notice due to reasons outside its control (including, without limitation, in the case of anticipated, suspected, or actual fraud) or where it becomes necessary to do so.

20. The decision of the University in all matters under its control is final and binding and no correspondence will be entered into.

21. The University shall not be liable for any failure to comply with its obligations where the failure is caused by something outside its reasonable control. Such circumstances shall include, but not be limited to, weather conditions, fire, flood, hurricane, strike, industrial dispute, war, hostilities, political unrest, riots, civil commotion, inevitable accidents, supervening legislation, or any other circumstances amounting to force majeure.

22. The University is committed to meeting its legal obligations under the Freedom of Information Act 2000 (“**FOIA**”). Accordingly, it may be required to disclose any information you submit in response to a request under FOIA, this does not include your personal details which are exempt from disclosure under FOIA. If you consider any information you supply to the University to be confidential or commercially sensitive, please identify such information clearly in the entry form at the time of submission. Despite you identifying such information as confidential, the University reserves the right to disclose it upon receipt of a FOIA request. The receipt of any material from you that is marked “confidential” or similar shall not therefore impose a duty of confidence on the University in relation to that material.

23. The Prize Draw will be governed by English law and entrants to the Prize Draw submit to the exclusive jurisdiction of the English courts.

24. Promoter: University of Hertfordshire Higher Education Corporation, a higher education corporation created by the Education Reform Act 1988 and the Further and Higher Education Act 1992, whose principal place of business is at College Lane, Hatfield, Hertfordshire, AL10 9AB, United Kingdom.